



VIT[®]
Vellore Institute of Technology
(Deemed to be University under section 3 of the UGC Act, 1956)

Final Assessment Test – May 2024

Course: **BENG101L - Technical English Communication**

Class NBR(s): **2204/2231/2247/2264/2280/6638**

Slot: **D1**

Time: **Three Hours**

Max. Marks: **100**

- **KEEPING MOBILE PHONE/ELECTRONIC DEVICES EVEN IN 'OFF' POSITION IS TREATED AS EXAM MALPRACTICE**
- **DON'T WRITE ANYTHING ON THE QUESTION PAPER**

Answer any TEN Questions

(10 X 10 = 100 Marks)

1. Describe the components of non-verbal communication. What are the pros and cons of non-verbal communication?
2. **Identify the errors (sub-verb agreement) and rewrite the corrected sentences.**
The smartphone have become an indispensable part of people's live, its sleek design and powerful features make it a must-have device. Users relies on it for everything from communication to entertainment. Smartphone apps and games provides endless hours of enjoyment. With each new model, manufacturers strive to push the limits of innovation, incorporating cutting-edge technology and groundbreaking features. The internet connect billions of devices around the world, its vast network of data and information accessible at the touch of a button. As technology evolve, society adapt to its changes, the digital landscape constantly shifts and transforms. Innovators and entrepreneurs continues to drive progress forward and their vision and creativity shapes the future of technology.
3. Describe the process of making chocolate bars from raw cocoa using the hints below:
Cultivation – ripe pods – harvest – fermentation – roasting and grinding – melting – tempering – molding – cooling – packaging – quality check.
4. Roy T. Bennett once said, "Listen with curiosity. Speak with honesty. Act with integrity. The greatest problem with communication is we don't listen to understand. We listen to reply. When we listen with curiosity, we don't listen with the intent to reply. We listen for what's behind the words." Elaborate the essentials of good communication and explain this quote.
5. **Draft the ideal résumé for the position below.**
Role: Mechanical Engineer
Experience: Minimum 2 years; 1+ internship years
Location: Cochin; Lisbon; Cape town
Job Description: Perform advanced mechanical, electronic & automation as well as system integration related troubleshooting on 2-stroke engines and auxiliary equipment. On site team leading and managing of the assigned team and related activities during work execution.
Skills: SQL Server, SESAM, Orcaflex
Education: Bachelor's degree in Mechanical Engineering

6. You are on the organizing committee for a talent show on campus, "Musica." Write a letter to SVP rentals expressing your displeasure over issues encountered (furniture shortages, faulty equipment) during the event. Ask for a suitable compensation before the final bill can be settled.
7. Draw a flowchart and describe in detail the various parts of a research paper.
8. **Summarize the following paragraph in 35 words or less.**
There are times when the night sky glows with bands of color. The bands may begin as cloud shapes and then spread into a great arc across the entire sky. They may fall in folds like a curtain drawn across the heavens. The lights usually grow brighter, then suddenly dim. During this time the sky glows with pale yellow, pink, green, violet, blue, and red. These lights are called the Aurora Borealis. Some people call them the Northern lights. Scientists have been watching them for hundreds of years. They are not quite sure what causes them. In ancient times people were afraid of the lights. They imagined that they saw fiery dragons in the sky. Some even concluded that the heavens were on fire.
9. **Consider the following case study and answer the question:**
After a recent merger between two prominent tech firms, Team Alpha, known for its innovative approach, finds itself in disarray when it joins forces with Team Beta, a more traditional and hierarchical group. The clash of cultures and working styles has led to a chaotic environment within the newly formed team. Communication breakdowns are rampant, with Team Alpha feeling stifled by the rigid structure imposed by Team Beta, while Team Beta perceives Team Alpha's methods as chaotic and lacking in direction. Deadlines are missed, morale is low, and talented individuals are considering leaving the company. The leadership is struggling to unify the teams and restore productivity amidst the turmoil.
What should the Team Alpha and Team Beta's leaders do to manage the conflict and nurture team collaboration and productivity?
10. **Consider the following case study and answer the questions:**
In a marketing agency known for its creative flair, a crisis unfolds as Neha, a capricious leader, renowned for her unpredictable behavior, takes charge of a crucial project. Neha's impulsive decisions, fueled by personal whims rather than strategic foresight, sow confusion and frustration among the team members. Constantly changing priorities and unrealistic demands lead to missed deadlines and a loss of client trust. Talented employees, once inspired by the agency's vision, now feel demoralized and disengaged, with some contemplating leaving the company. The lack of stability and clear direction from Neha creates a toxic work environment, jeopardizing the agency's reputation and future success.
- What is Neha's leadership style? Which leadership style will work better in this case?
 - Drawing on principles of leadership, come up with a creative solution to resolve the crisis at Neha's department.

11. **Paraphrase the following paragraph (100 words)**

Mangrove forests, found in tropical and subtropical coastlines, are vital ecosystems. Their salt-tolerant trees and complex roots protect against erosion and storms. These forests provide habitats for diverse species and support local communities through fisheries and ecotourism. Additionally, they play a crucial role in carbon sequestration. Despite their importance, mangroves face threats like habitat destruction and pollution. Conservation and sustainable management are essential to safeguard these ecosystems against the impacts of climate change.

12. Draft a Statement of Purpose requesting admission for Masters programme at a University of your choice outside of India. Detail your qualifying factors and motivations in drafting a convincing SoP of 200 words or less.

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