

Course Code	Course Title	L	T	P	C
BAHUM108	Public Policy and Administration	3	0	0	3
Pre-requisite	NIL	Syllabus Version			
		1			
Course Objectives					
1. To introduce the students to the various aspects of Public Administration and Public Policy 2. To impart knowledge on administrative machinery in India and its contribution to public policy. 3. To study the various State and Central level programmes related to social and economic issues in India					
Course Outcomes					
1. Familiarize with the conceptual aspects and theoretical frameworks of public administration 2. Describe the principles of public organisation and management 3. Acquire knowledge about the public finance management and budgeting system in India. 4. Acquire knowledge on the personnel administration system in, including the recruitment and service condition of central and state civil service cadres. 5. Demonstrate public policy making, implementation and evaluation 6. Appreciate various legal and welfare policies framed by the different governments.					
Module:1	Background of Public Administration	8 hours			
Meaning, nature and scope of public administration, Private and public administration, Evolution of public administration, New public administration					
Module:2	Basic Concepts and Principles	9 hours			
Hierarchy, Unity of Command, Span of Control- Delegation, Supervision, Co-ordination. Line, Staff and Auxiliary Agencies					
Module:3	Theories of Public Administration	8 hours			
Scientific theory, Classical theory, Bureaucratic theory, Human relations theory.					
Module:4	Personnel and Financial Administration in India	9 hours			
Role of civil services: Recruitment, Training and Promotion- Role of All India Services in Indian administrative setup- The Budget and its process-formulation and implementation of budget in India.					
Module:5	Public Policy The Process in India	9 hours			
Meaning, nature and significance of Public Policy- Evolution of Public Policy and Policy Sciences-					

Public Policy and Public Administration :policy of India through ages till current time - Formulation, Implementation of public policy in India - Case studies of flagship programmes -challenges of Policy implementation		
Module:6	Contemporary Issues	2 hours
Guest Lectures and Expert Talks		
Total Lecture Hours:		45 hours
Text Book(s)		
1. Bidyut Chakrabarty, Prakash Chand Kandpal , "Public Administration", Routledge, 1st Edition, 2024 2. B.L.Fadia and Kuldeep Fadia, "Public Administration in India", Sahitya Bhavan, 13th Edition, 2024 3. Rumki Basu, "Public Administration: Concepts and Theories", Sterling Publications, 5th Edition, 2019		
Reference Books		
1. Raymond W Cox III, Susan Buck, Betty Morgan (2015), Public Administration in Theory and Practice, Routledge, New York, "Public Administration in Theory and Practice", Routledge, 2nd Edition, 2015 2. Christoph Knill, JaleTosun , "Public Policy: A New Introduction", Sage Publications, 2nd Edition, 2020 3. Bidyut Chakrabarty, Prakash Chand , "Public Policy: Concept, Theory and Practice ", Sage Publications, 1st Edition, 2019		
Mode of Evaluation: Continuous Assessment Test, Digital Assignment, Quiz, Final Assessment Test, Seminar, Group Discussion, Presentation		
Recommended by Board of Studies :		10-10-2025
Approved by Academic Council : No. 80		20-11-2025