

ENG2000	Foundation English - II		L	T	P	J	C
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Pre-requisite			Syllabus version				
			1.0				
Course Objectives:							
<ol style="list-style-type: none"> To practice grammar and vocabulary effectively To acquire proficiency levels in LSRW skills in diverse social situations. To analyze information and converse effectively in technical communication. 							
Expected Course Outcome:							
<ol style="list-style-type: none"> Accomplish a deliberate reading and writing process with proper grammar and vocabulary. Comprehend sentence structures while Listening and Reading. Communicate effectively and share ideas in formal and informal situations. Understand specialized articles and technical instructions and write clear technical correspondence. Critically think and analyze with verbal ability. 							
Student Learning Outcomes (SLO):			3,16, 18				
Module:1	Grammatical Aspects		4 hours				
Sentence Pattern, Modal Verbs, Concord (SVA), Conditionals, Connectives Activity : Worksheets, Exercises							
Module:2	Vocabulary Enrichment		4 hours				
Active & Passive Vocabulary, Prefix and Suffix, High Frequency Words Activity : Worksheets, Exercises							
Module:3	Phonics in English		4 Hours				
Speech Sounds – Vowels and Consonants – Minimal Pairs- Consonant Clusters- Past Tense Marker and Plural Marker Activity : Worksheets, Exercises							
Module:4	Syntactic and Semantic Errors		2 Hours				
Tenses /SVA/Articles/ Prepositions/ Punctuation & Right Choice of Vocabulary Activity : Worksheets, Exercises							
Module:5	Stylistic errors		2 Hours				
Dangling Modifiers, Parallelism, Standard English, Ambiguity, Redundancy, Brevity Activity : Worksheets, Exercises							
Module:6	Listening and Note making		6 Hours				
Intensive and Extensive Listening - Scenes from plays of Shakespeare (Eg: Court scene in <i>The Merchant of Venice</i> , Disguise Scene in <i>The Twelfth Night</i> , Death of Desdemona in <i>Othello</i> , Death scene in <i>Julius Caesar</i> and Balcony scene from <i>Romeo and Juliet</i>) Activity : Summarizing; Note-making and drawing inferences from Short videos							
Module:7	Art of Public Speaking		6 Hours				
Impromptu, Importance of Non-verbal Communication, Technical Talks, Dynamics of Professional Presentations – Individual & Group Activity : Ice Breaking; Extempore speech; Structured technical talk and Group presentation							
Module:8	Reading Comprehension Skills		4 Hours				
Skimming, scanning, comprehensive reading, guessing words from context, understanding text organization, recognizing argument and counter-argument; distinguishing between main information and supporting detail, fact and opinion, hypothesis versus evidence; summarizing and note-taking, Critical Reasoning Questions – Reading and Discussion Activity: Reading of Newspapers Articles and Worksheets on Critical Reasoning from web resources							

Module: 9	Creative Writing	4 Hours
Structure of an essay, Developing ideas on analytical/ abstract topics Activity: Movie Review, Essay Writing on suggested Topics, Picture Descriptions		
Module: 10	Verbal Aptitude	6 hours
Word Analogy, Sentence Completion using Appropriate words, Sentence Correction Activity: Practicing the use of appropriate words and sentences through web tools.		
Module: 11	Business Correspondence	4 hours
Formal Letters- Format and purpose: Business Letters - Sales and complaint letter Activity: Letter writing- request for Internship, Industrial Visit and Recommendation		
Module: 12	Career Development	6 hours
Telephone Etiquette, Resume Preparation, Video Profile Activity: Preparation of Video Profile		
Module: 13	Art of Technical Writing - I	4 hours
Technical Instructions, Process and Functional Description Activity: Writing Technical Instructions		
Module: 14	Art of Technical Writing – II	4 hours
Format of a Report and Proposal Activity: Technical Report Writing, Technical Proposal		
Total Lecture hours:		60 hours
Text Book / Workbook		
1.	Sanjay Kumar & Pushp Lata, <i>Communication Skills</i> , 2 nd Edition, OUP, 2015	
2.	Wren & Martin, <i>High School English Grammar & Composition</i> , Regular ed., ND: Blackie ELT Books, 2018	
Reference Books		
1	Peter Watkins, <i>Teaching and Developing Reading Skills: Cambridge Handbooks for Language Teachers</i> , Cambridge, 2018	
2	Aruna Koneru, <i>Professional Speaking Skills</i> , OUP, 2015.	
3	J.C.Nesfield, <i>English Grammar English Grammar Composition and Usage</i> , Macmillan. 2015.	
4	Richard Johnson-Sheehan, <i>Technical Communication Today</i> , 6th edition, ND: Pearson, 2017.	
5	Balasubramaniam, <i>Textbook of English Phonetics For Indian Students</i> , 3rd Edition , S. Chand Publishers, 2013.	
Web Resources		
1.	https://www.hitbullseye.com/Sentence-Correction-Practice.php	
2.	https://hitbullseye.com/Critical-Reasoning-Practice-Questions.php	
Mode of Evaluation: Presentation, Discussion, Role Play, Assignments , FAT		
List of Challenging Experiments (Indicative)		
1.	Reading and Analyzing Critical Reasoning questions	
2.	Listening and Interpretation of Videos	
3.	Letter to the Editor	
4.	Developing structured Technical Talk	
5.	Drafting SOP (Statement of Purpose)	
6.	Video Profile	
Mode of Evaluation: Presentation, Discussion, Role Play, Assignments , FAT		
Recommended by Board of Studies		08.06.2019
Approved by Academic Council		55 Date 13.06.2019